

**SVCR GOVT. DEGREE COLLEGE, PALAMANER
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Annual Action Plan for the year 2024-2025

Sl. No	Month	Weak	Date	Activities	Department/Lecturer/ Staff In charge	
	June		05/06/2024	World Environment Day	NCC/NSS/YRC/WEC/RRC	
				Review meeting – I (General Staff meeting)	Principal Office	
			06/06/2024	College Reopening		
			10/06/2024	Commencement of class work for UG III Semester	By All Departments	
		II				
			14/06/2024	World Blood Donors Day	YRC/NCC/NSS/Health club/Dept. Of Zoology	
			22/06/2024	Workshop for Teachers	IQAC	
			25/06/2024	IQAC Internal Review meeting-I	IQAC and Dept. Incharges	
2	July	I	3/07/2024	Review meeting – II (General Staff meeting)	Principal Office	
			05/07/2024	Mentors-Mentee Interaction	Ward In charges/Submission of Attendance to Academic coordinator	
		II		Infrastructure Audit	All Departments, Report submission to IQAC	
		IV		Orientation programme for UG students on Examination/Evaluation/ CBCS Credit and Grading System		

			25/07/2014	IQAC Internal Review meeting-II	IQAC and Dept. Incharges
3	August	I	05/08/2024	Mentors-Mentee Interaction	Ward In charges/Submission of Attendance to COE
			05/08/2024	Review meeting – III (General Staff meeting)	Principal Office
			05/08/2024 – 09/08/2024 (5days)	1st Internal Assessment Examination for UG III and V Semesters	
			10/08/2024	Bridge Course for I Semester	By All Departments
		II	12/8/2024	International Youth Day	
			15/8/2024	Independence Day	
		III		Student Exchange Programme	
		IV		Faculty Exchange Programme	
				Gender Audit	IQAC
4	September	I	05/09/2024	Teachers day	
			05/09/2024	Mentors-Mentee Interaction	Ward In charges/Submission of Attendance Academic Coordinator
				Review meeting – IV(General Staff meeting)	Principal Office
		II	8/9/2024	International Literacy Day	
			14/9/2024	Hindi Divas Celebrations	Department of Hindi
		III	16/9/2024	Ozone Day	Eco Club/Health Club

				Parents Meeting /Feedback	IQAC
		IV	24/9/2024	NSS Day	NSS Units- I,II & III
				Alumni feed back	Alumni association/IQAC
5	October	I		Student Exchange Programme	
			04/10/2024	Mentors-Mentee Interaction	Ward In charges
				IQAC Internal Review meeting-III	IQAC and Dept. Incharges
				Review meeting – V (General Staff meeting)	Principal Office
		II		Faculty Exchange Programme	
				Students Feedback on Curriculum (For odd Semester Papers)	IQAC
		III	18/10/2024	2nd Internal Assessment	
			19/10/20124 to 24/10/2024 (5 days)	Non Academic Activities – Co curricular, Extracurricular cultural, Area study programmes	
		IV	25/10/2024to 30/10/2024 5 days	Commencement of UG I&III Semesters Practical Examination	
				Environment Audit (Water Management, Waste management)	All Departments/Eco Club/NSS
			3/11/2024	Review meeting – VI (General Staff meeting)	Principal Office

	November		14/11/2024	World Diabetes Day	Health Club & Dept. of Zoology
			16/11/2024	IQAC Meeting - IV	
		III		National Library Week	Librarian
		IV			
	Workshop on Advanced Research methodologies - Research Orientation				
7	December	I	1/12/2024	AIDS Awareness Day	NCC/NSS/YRC/WEC/RRC/Health Club
			05/12/2024	Mentors-Mentee Interaction	Ward In charges
				Internal Academic Audit	IQAC
			06/12/2024	Review meeting – VII (General Staff meeting)	Principal Office
		II	10/12/2024	Human Rights Day	Department of Political Science
		III		ENROLMENT DRIVE	
				OPEN HOUSE DEMONSTRATION	
				Energy Audit	All Departments/ Submission of Report to IQAC
				ENROLMENT DRIVE	All Staff Members in the adopted Feeding Junior Colleges
		IV	24/12/2024	National Consumers Day	Department of Commerce
	OPEN HOUSE DEMONSTRATION				
8	January	I	04/01/2025	Mentors-Mentee Interaction	Ward In charges
				Review meeting – VIII (General Staff meeting)	Principal Office

		II	12/1/2025	National Youth Day	NCC/NSS/YRC/WEC/RRC
				Submission of AQAR – 2023-2024 to the NAAC	
		III		ENROLMENT DRIVE	All Staff Members in the adopted Feeding Junior Colleges
			24/01/2025	IQAC Internal Review meeting-V	IQAC and Dept. Incharges
		IV	25/1/2025	National Voters Day	NCC/NSS/YRC/WEC/RRC
			26/1/2025	Republic Day Celebrations	
			24/01/2025 to 29/01 /2025 (5days)	1st Internal Assessment Examination for UG II &IV Semesters	
9	February	I	05/02/2025	Mentors-Mentee Interaction	Ward In charges/ Submission of Attendance Academic Coordinator
				Review meeting – IX (General Staff meeting)	Principal Office
				ENROLMENT DRIVE	All Staff Members in the adopted Feeding Junior Colleges
		II		ENROLMENT DRIVE	
		III	18-02-2025	Parents Meeting /Feedback	IQAC
			21/2/2025	International Mother Tongue Day	Dept. Of Telugu & Hindi
		IV	28/2/2025	National Science Day	Dept. Of Sciences

10	March	I	05/03/2025	Mentors-Mentee Interaction	Ward In charges
				Review meeting – X (General Staff meeting)	Principal Office
				Students feedback on Curriculum (For Even Semester Papers)	IQAC
		II	8/3/2025	International Women’s Day	WEC/NSS
				Students feedback on Teachers	IQAC
		III	25/03/2025	Closer of Instruction for II&IV Semesters 2nd Internal Assessment (Objective Type) UG II &IV Semesters and PG II Semester	Office of COE
			26/03/2025	IQAC Meeting – VI	
		IV			
	Review meeting – XI (General Staff meeting)		Principal Office		
26/03/2025 to 31/03/2025 (5 days)	Non-academic activities - Co curricular, Extracurricular, cultural and Annual Day Celebrations				
11	April	I	01/04/2025 to 06/04/2025 (5 days)	Commencement of UG II&IV Semesters Practical Examinations	
			5/4/2025	Babu Jagivan Ram’s Jayanthi	
			7/4/2025	World Health Day	Health club
			7/04/2025	Review meeting –X (General Staff meeting)	Principal Office

		II	14/4/2025	Dr. B R Ambedkar Jayanthi	
		IV	23/4/2025	World Book Day	Librarian
				Commencement of UG II&IV Semesters Semester End Examination (Theory)	
12	May	I	01/05/2025	Sale of Admission Applications, Registrations	
				ENROLMENT DRIVE	All Staff Members in the adopted Feeding Junior Colleges
				ENROLMENT DRIVE/ Admission Duties	
		II		ENROLMENT DRIVE/ Admission Duties	
				ENROLMENT DRIVE/ Admission Duties	
				ENROLMENT DRIVE/ Admission Duties	
				ENROLMENT DRIVE/ Admission Duties	
		III		ENROLMENT DRIVE/ Admission Duties	
				ENROLMENT DRIVE/ Admission Duties	
				ENROLMENT DRIVE/ Admission Duties	
				ENROLMENT DRIVE/ Admission Duties	
		IV		ENROLMENT DRIVE/ Admission Duties	
				ENROLMENT DRIVE/ Admission Duties	
	ENROLMENT DRIVE/ Admission Duties				

- JKC batches have to be incorporated